

Approved by Board 10-06-2022

Seven Hills Preparatory Academy Board Minutes –September 1, 2022

Members:

- Renson Anjere
- Lisa Barnidge
- Teron Buford
- Carolyn Farrell (Ex Officio)
- Kendra Hartranft
- Chris Lamprecht
- Molly Lee
- Marla Martin
- Michael Meyer
- Kelly Ryan
- Hadley Sayotovich
- Wes Whalberg

Others present: Jon Gutierrez, Brent Peterson, Lisa Barnidge, Kelly Ryan

Mission

Seven Hills Preparatory Academy engages students in a rigorous Classical education, designed to prepare each one for strong citizenship and life-long learning.

1. Call to order at 6:03 p.m. was made by Wes Whalberg
2. Roll Call: See above list of members in attendance (indicates present, indicates absent).
3. Approval of the agenda
 - **Motion to approve the September 1, 2022 SHPA Board agenda made by Molly Lee and seconded by Chris Lamprecht. Motion passed unanimously.**
4. Approval of the August 2022 Board meeting minutes --See SHPA Board meeting minutes August 4, 2022
 - **Motion to approve the August 4, 2022 Board meeting minutes made by Molly Lee and seconded by Hadley Sayotovich. Motion passed unanimously.**

Approval of the August 2022 Working Session minutes --See *SHPA Working Session minutes August 25, 2022*

- **Motion to rescind the August 25, 2022 Working Session minutes made by Molly Lee and seconded by Chris Lamprecht. Motion passed unanimously. Minutes will be presented at the next board meeting**

5. Comments from Community Members:

PTA Update from Molly Corrigan read aloud by Wes Whalberg

- Fun Run Fundraiser - Amazon Gift Card for Staff
- Used Uniform Sale - in August
- School Supply Kits - Were delivered
- PTA New Website
- New Spirit Wear Site
- September 6th - Cheers and Tears
- September 14th- Dine to Donate
- September 19th -PTA Meeting 5:30 at RC
- Annual Fall Social 4:30-730 at BC

6. Monthly Financial Report - July 2022- presented by Michael Meyer, *Board Treasurer, see Seven Hills Board Financial Packet.*

Monthly Management Report - July 2022 - presented by Michael Meyer, *Board Treasurer, see Seven Hills Board Management Packet.*

7. Reports

a. Finance Committee Meeting -- presented by Mike Meyer - *see Seven Hills Finance Committee meeting minutes, August 30, 2022.*

- **Motion to approve the August 30, 2022 Finance Committee meeting minutes as amended made by Chris Lamprecht and seconded by Molly Lee. Motion passed unanimously.**

b. Executive Director Report - presented by Carolyn Farrell - *see Executive Director's Report to the School Board, September 1, 2022*

c. Principals' Reports

- i. Principal Report – Bloomington Campus - presented by Brent Peterson - *See Principal's Report to the School Board, September 1, 2022*
- ii. Principal Report – Richfield Campus – presented by Carolyn Farrell- *See Principal's Report to the School Board, September 1, 2022*
- d. Board Chair – presented by Wes Whalberg
 - i. Executive Committee presented by Wes Whalberg, *see August 30, 2022 executive committee meeting minutes*
 - **Motion to approve the August 30, 2022 Executive committee meeting minutes made by Hadley Sayotovich and seconded by Kendra Hartranft. Motion passed unanimously.**
 - **Motion to approve Abdifatah Kofiro for appointment to the school board for the 2022-23 school year made by Mike Meyer and seconded by Molly Lee . Motion passed unanimously.**
 - ii. August Working Session Recap
 - iii. October Town Hall - October 25th at 630 pm Richfield Campus
 - iv. Attendee to September PTA Meeting - TBD
 - v. Review September Board Calendar
- e. Facilities Committee - *presented by Wes Whalberg - committee met on August 31, 2022, minutes will be presented at the next board meeting.*
- f. Human Resources Committee - *presented by Molly Lee - see August 15, 2022 HR committee meeting minutes*
 - **Motion to approve the August 15, 2022 HR committee meeting minutes made by Mike Meyer and seconded by Chris Lamprecht. Motion passed unanimously.**
- g. Governance Committee - *committee did not meet.*
- h. Public Relations Committee - *presented by Chris Lamprecht- see August 22, 2022 PR committee meeting minutes*
 - **Motion to approve the August 22, 2022 PR committee meeting minutes made by Molly Lee and seconded by Kendra Hartranft. Motion passed unanimously.**

8. Upcoming Events:

- a. PTA meeting - September 19, 2022, at 5:30 pm @ Richfield Campus

9. Board Events:

- a. SHPA Board meeting - October 6, 2022 6:00pm at Richfield Campus

10. Board Adjourned at 7:35 p.m. by Wes Whalberg

Note: As Board Treasurer and Chief Financial Officer (CFO), Michael Meyer abstains from voting as governance practices and MN Charter School laws state that the CFO and chief administrator may only serve as ex-officio non-voting members of the board.

Interim Executive Director's/Richfield Campus Principal Report to the School Board

Date: Thursday, September 1, 2022

Mission

Seven Hills Preparatory Academy engages students in a rigorous Classical education, designed to prepare each one for strong citizenship and life-long learning.

Academics

- MCAs 22-23 Summary (attached table)
- Covid-19 Protocol Updates
- Title I, II, III, and IV Submission for 22-23

Community Partnerships

- Designing new website with help from Mr. Leon, Mr. Thao, and Mr. Barrios

Diversity and Inclusion

- Minnesota Education Equity Partnership (MnEEP) will survey teachers to seek feedback for the final engagement event on October 20, 2022

Facilities

- Mr. Barrios led a group of staff on updating the wood chips for the RC playground
- Mr. Barrios is working directly with the playground company to expand
- Toured potential school properties for the Bloomington Campus

Staffing

-

Richfield Campus New Teachers and Staff:

Educational Assistants: Shelly Bartle, Marilyn Flores, Katia Zahn, Taj Moore, Jeannine Shannon-Winn, Rosario Vega Palacios

Elementary School Counselor and 504 Coordinator: Hayden Miller

Building Substitute: Polly Bowles

Kindergarten Teachers: Cora Engesether and Audra Larsen

Second Grade Teacher: Erin Wells

Elementary Latin and Art Teacher: Richard Champ

Elementary Physical Education: Amy Zaske

Adapted Physical Education: Cassie Cashman

Elementary Special Education Teacher: Eliza Samuelson

English Language Teacher: Kay Chang, Crossover EL Teacher Ally Meier

Middle School Counselor and 504 Coordinator: Monica Potter

Middle School Special Education Teachers: Melissa Onyango-Robshaw, Sammy Willman, and Brooke Kapphahn

Middle School Music and Band Teacher: Barry Schlutz

Middle School Latin Teacher: Courtney Oraweic

Sixth Grade Social Studies Teacher: Michael Shaw

Eighth Grade Social Studies Teacher: John Leaf

Middle School Physical Education Teacher: Kendra Maus

Activities Coordinator and Facilities Manager: Matthew Buns

Middle School Health Teacher: Kelly Kayvon

Middle School Literacy Specialist: Anna Gergely

Middle School Math Teacher (7th Grade): Paige Parra

Enrollment

- LEA Enrollment = 1146

RICHFIELD TOTAL (297)

KG - 49
1ST - 50
2ND - 50
3RD - 49
4TH - 48
5TH - 49

MIDDLE SCHOOL (298)

6th - 109
7th - 104
8th - 85

BLOOMINGTON TOTAL (551)

KG - 97
1ST - 92 - (no wait list to draw from)
2ND - 100
3RD - 93; 3 offers to out to hit 96
4TH - 90
5TH - 78

Bloomington Campus Principal's Report to the School Board

Date: Thursday, September 1st, 2022

Mission: Seven Hills Preparatory Academy engages students in a rigorous Classical education, designed to prepare *each one* for strong citizenship and life-long learning.

ACADEMICS

- ALT CNA with MCA data revealed strong academic performance in a number of areas, outperforming state and local comparison groups and rebounding from 2021 data. While pandemic impacts remain, strong upticks in several areas speak to the quality of the in-person learning experience at Seven Hills.

STAFFING

- Ben Sellin resigned his position as an Educational Assistant last month.
- We have hired Nick Wiederholt, Lexi Bahe, and Emma Peterson as added Educational Assistants for the school year.
- Continue interviewing for a Behavior Specialist and Long Call Sub for Math in December

CULTURE

- The Behavioral Systems Committee presented at workshops and we are adjusting the tone and tenor of our behavior systems for the K-5 programs across the LEA. This will highlight data tracking for staff and communications amongst staff and with families. Our approach will focus on restorative behavior practices that teach community skills that may be lagging and restore the relationship affected by the actions.

Submitted by Brent Peterson, Bloomington Campus Principal