

Approved by Board 5/4/2023

Seven Hills Preparatory Academy Board Minutes – April 13, 2023

Members:

- Renson Anjere
- Lisa Barnidge
- Teron Buford
- Carolyn Farrell (Ex Officio)
- Chris Lamprecht
- Molly Lee
- Michael Meyer
- Allison Peterson
- Kelly Ryan
- Hadley Sayotovich
- Wes Whalberg

Others present: Kay Johnston, Brent Peterson

Mission

Seven Hills Preparatory Academy engages students in a rigorous Classical education, designed to prepare each one for strong citizenship and life-long learning.

1. Call to order at 6:04 p.m. was made by Lisa Barnidge
2. Roll Call: See above list of members in attendance (indicates present, indicates absent).
3. Approval of the agenda
 - **Motion to approve the April 13, 2023 SHPA Board agenda as amended made by Molly Lee and seconded by Renson Anjere. Motion passed unanimously.**
4. Approval of the March 2, 2023 Board meeting minutes --See SHPA Board meeting minutes March 2, 2023
 - **Motion to approve the March 2, 2023 Board meeting minutes as amended made by Wes Whalberg and seconded by Allison Peterson. Motion passed unanimously.**

5. Comments from Community Members:

PTA Update from Wes Whalberg:

- PTA Meeting -- April 24 @ BC -- 5:00-7:00 PM
- PTA Vice President and Treasurer Positions Open
- Spring Scholastic Book Fair -- \$13,000 in sales
- Spring Conferences Dinner -- Qudoba
- May 11th Fun Run
- Spirit Gear Online Sales

6. Monthly Financial Report - February 2023- presented by Michael Meyer, *Board Treasurer, see Seven Hills Board Financial Packet.*

Monthly Management Report - February 2023 - presented by Michael Meyer, *Board Treasurer, see Seven Hills Board Management Packet.*

7. Reports

a. Finance Committee Meeting -- presented by Mike Meyer - *see Seven Hills Finance Committee meeting minutes, April 11, 2023.*

- **Motion to approve the April 11, 2023 Finance Committee meeting minutes made by Renson Anjere and seconded by Kelly Ryan. Motion passed unanimously.**

b. Executive Director Report - presented by Carolyn Farrell - *see Executive Director's Report to the School Board, April 13, 2023*

- **Motion to approve the 2023-2024 SHPA School Calendar as amended made by Teron Buford and seconded by Allison Peterson. Motion passed unanimously.**

c. Principals' Reports

i. Principal Report – Bloomington Campus - presented by Brent Peterson- *See Principal's Report to the School Board, April 13, 2023*

ii. Principal Report – Richfield Campus – presented by Carolyn Farrell- *See Principal's Report to the School Board, April 13, 2023*

d. Board Chair – presented by Lisa Barnidge

- i. Executive Committee
- ii. Recommendation for approval of ALT salaries - deferred to next meeting
- iii. May Town Hall Meeting - May 16th @ 6:30 Bloomington Campus
- iv. Ad Hoc Election Committee Update
- v. Attendee to April PTA meeting - Molly
- vi. Review April Board Calendar

e. DEI Committee - presented by Teron Buford - *committee did meet, will review minutes at next board meeting.*

f. Facilities Committee - *presented by Wes Whalberg - see Seven Hills Facilities Committee meeting minutes, March 21 and April 5, 2023*

- **Motion to approve the March 21, 2023 Facilities Committee meeting minutes made by Molly Lee and seconded by Allison Peterson. Motion passed unanimously.**
- **Motion to approve the April 5, 2023 Facilities Committee meeting minutes made by Molly Lee and seconded by Allison Peterson. Motion passed unanimously.**

g. Human Resources Committee - *presented by Molly Lee - see Seven Hills HR Committee meeting minutes, March 20 and April 4, 2023.*

- **Motion to approve the March 20, 2023 HR Committee meeting minutes made by Wes Whalberg and seconded by Chris Lamprecht. Motion passed unanimously.**
- **Motion to approve the April 4, 2023 HR Committee meeting minutes made by Kelly Ryan and seconded by Allison Peterson. Motion passed unanimously. Wes Whalberg not present**
- **Motion to approve changes to policy 307 made by Hadley Sayotovich and seconded by Teron Buford. Motion passed unanimously, Wes Whalberg not present**
- **Motion to approve changes to policy 425 made by Kelly Ryan and seconded by Renson Anjere. Motion passed unanimously, Wes Whalberg not present**
- **Motion to approve changes to policy 427 made by Hadley Sayotovich and seconded by Teron Buford. Motion passed unanimously, Wes Whalberg not present.**

- **Motion to approve changes to policy 602 made by Allison Peterson and seconded by Michael Meyer.** *Motion passed unanimously, Wes Whalberg not present.*
- **Motion to approve changes to policy 903 made by Renson Anjere and seconded by Michael Meyer.** *Motion passed unanimously, Wes Whalberg not present.*

h. Governance Committee - *presented by Renson Anjere - committee did meet, will review minutes at next board meeting.*

i. Public Relations Committee - *presented by Lisa Barnidge - committee did not meet.*

8. Upcoming Events:

- a. PTA Meeting - April 24, 2023 at 5:00 pm @ Bloomington Campus

9. Board Events:

- a. SHPA Board Meeting - May 4, 2023 6:00 pm @ Bloomington Campus

10. Board Adjourned at 8:48 p.m. by Lisa Barnidge

Interim Executive Director's/Richfield Campus Principal Report to the School Board

Date: Thursday, April 13, 2023

Mission

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designed to prepare each one for strong citizenship and life-long learning.*

Academics

- During our March Professional Development day, K-5 teachers at both campuses worked together to rewrite the math interim 3 so that they are better aligned with our updated Math in Focus curriculum and the Minnesota Comprehensive Assessments.

Community Partnerships

- Civitas Fair, Richfield Campus April 20th, Bloomington Campus April 27th
- Megan Dayton-State Senior Demographer

Finance

- 2023-24 School Calendar Proposal
- 2023-24 Enrollment Guidelines
- Corrosion Assessment in Richfield Campus garage
- Construction started March 27, 2023, to fix wall at Richfield Campus

School Culture

- Summary of Staff Surveys

Staffing

- Mr. Ryan Grutsch will begin his new assignment as Middle School Principal July 1, 2023
- Attended virtual job fair through MN School Jobs, will be attending a second fair April 13th
- Job postings for the 2023-24 school year posted April 11, 2023

Enrollment

- LEA Enrollment = 1146
- Bloomington Campus: 560
Richfield Campus Elementary: 300

Middle School: 286

Bloomington Campus Principal's Report to the School Board

Date: Thursday, April 13, 2023

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ACADEMICS

- MCA testing has begun for 3rd - 5th grade students (Reading & Math, Science 5th only)
- Formal observations of Teachers and EAs are nearly completed for the year.
- Conferences were held April 6th and 7th - Summer School (EET) recommendations given

STAFFING

- We have hired Spencer Pirie (Paraprofessional) to fill a part-time SPED Teacher role for the remainder of the year. We have hired Miriam Clay to fill his Paraprofessional role during that time.
- We have hired Summer School (ESY/EET) Coordinators - Erin Bohler at BC and Venisha Morgan at RC, Postings for teaching positions and EAs are up
- Erin Carr (part-time Math Specialist) has resigned her position for next fall.
- Postings for several positions for Fall 2023 have gone out, including Media Specialist, Visual Arts Teacher, and Math Specialist (K-5)
- Participated in MNSchoolJobs.org virtual jobs fairs on March 23rd and April 13th.

- Susan Lindvall has shared plans to retire from full-time employment this summer. Posting for a new administrative assistant has been posted.

CULTURE

- Civitas Fair (Science Fair, Cultural Fair, Latin Bee, Art Project, and more) - Thursday, April 27th 5-7pm, Science Fair judges are needed
- The Eagles Club of Bloomington has donated \$1,750 to the school for classroom teacher materials. Gift cards have been purchased for their use.

Submitted by Brent Peterson, Bloomington Campus Principal