
Seven Hills Preparatory Academy Board Minutes – December 2, 2021

Approved by the board on January 3, 2022

Members:

- Renson Anjere
- Lisa Barnidge
- Wes Whalberg
- Kim Hubertus
- Molly Lee
- Leah Lellman
- Janeen Raaen
- Michael Meyer
- Carl Schlueter (Ex Officio)
- Martine Walker
- Kelly Ryan
- Marla Martin

Others present: Carolyn Farrell, Brent Peterson, Samantha Strachan, Andy Hering- *Redpath and Company*, Kate Docken, Marcus Barrios , Joanie Jeffrey, De Hanuman, Brain Cameron, Ruth Cameron, Sandra Ogren, Tracy Johnson, Joanna Mielung, Paul Perdue, Erica Lehner, Tracy McLachlan, Dan Prusinski, Rich Penix, Wayne Danneker, Allison Peterson, Madeline Peterson, Todd Raaen, Thomas Hardes

Mission

Seven Hills Preparatory Academy engages students in a rigorous Classical education, designed to prepare each one for strong citizenship and life-long learning.

1. Call to order at 6:12 p.m. was made by Board Chair, Lisa Barnidge.
2. Roll Call: See above list of members in attendance (indicates present, indicates absent).
3. Approval of the agenda

- **Motion to approve the December 2, 2021 SHPA Board agenda as amended made by Martine Walker and seconded by Kelly Ryan. Motion passed unanimously.**

4. Approval of the November 4, 2021 Board meeting minutes --See SHPA Board meeting minutes, November 4, 2021

- **Motion to approve the November 4, 2021 Board meeting minutes made by Kelly Ryan and seconded by Janeen Raaen. Motion passed unanimously.**

5. Comments from Community Members

- PTA updated presented by Molly Lee on behalf of Molly Corrigan, PTA president
 - Give to the max raised \$9,700- will be used to update P.E. Equipment.
 - SHPA Scholastic Book fair during the week of December 6, 2021 in person.
- Sam Goertz - Parent - Concerned on wording of Gender Inclusion document.
- Joanna Kneely - Parent - Concerned on wording of Gender Inclusion document and parent involvement and communication.
- Rich Penix - Parent - would like to see further discussion amongst the board and shpa community about the Gender Inclusion Policy.
- Tracy McLachlan - Former Parent - Child gave Transgender speech at SHPA in a previous year and would like to continue to see the support from SHPA.
- Phil Trock - Parent - concerned about children being forced to use the pronouns and have to identify their pronouns.
- Paul Purdue - Parent - Given the amount of questions and concerns parents have, it would be wise to have further discussion amongst the community before voting on the Gender Inclusion Policy.
- Erica Lehner - Would like input from more marginalized community members on the Gender Inclusion Policy. Would like to know what the policy would look like on the day to day of bathroom use.
- Allison Peterson - Parent - Provided support for Gender Inclusion Policy

6. Monthly Financial Report – presented by Michael Meyer, Board Treasurer, see Seven Hills Board Financial Packet October, 2021. Andy Hering from Redpath and Company presented the audit results for the year ending June 30, 2021.

7. Reports

- Finance Committee Meeting -- presented by Michael Meyer - see Seven Hills Finance Committee meeting minutes, November 30, 2021

- **Motion to approve the draft Audit Report after the report to the Board by Andy Herring made by Renson Anjere and seconded by Wes Whalberg. Motion passed unanimously.**
 - **Motion to approve the anniversary bonus described in the minutes made by Kim Hubertus and seconded by Molly Lee. Motion passed unanimously. Current employed SHPA Teachers abstained from the vote - Leah Lellman, Martine Walker, Kelly Ryan**
 - **Motion to approve the November 30, 2021 Finance Committee meeting minutes as amended made by Martine Walker and seconded by Renson Anjere. Motion passed unanimously.**
- b. Executive Director – Carl Schlueter - *see Executive Director’s Report to the School Board, December 2, 2021*
- **Motion to approve the 2020-21 Combined Annual Report/World’s Best Workforce Report as amended made by Janeen Raaen and seconded by Renson Anjere. Motion passed unanimously.**
- c. Principals’ Reports
- i. Principal Report – Bloomington Campus - presented by Brent Peterson - *See Principal’s Report to the School Board, December 2, 2021.*
 - ii. Principal Report – Richfield Campus – presented by Carolyn Farrell- *See Principal’s Report to the School Board, December 2, 2021*
- d. Board Chair – presented by Lisa Barnidge
- i. Working session to review year one objectives- January 11, 2021 at 6:00 pm in person at SHPA Bloomington Campus.
 - ii. Attendee to December PTA meeting- Renson Anjere
 - iii. Review December Board Calendar
- e. Facilities Committee - Martine Walker - *committee did not meet*
- f. Human Resources Committee - Molly Lee - *committee did not meet*
- g. Governance Committee – *presented by Kim Hubertus - see Governance Committee meeting minutes, November 15, 2021*
- **Motion to approve revised policy 422 Policies Incorporated by Reference made by Martine Walker and seconded Kelly Ryan. Motion passed unanimously.**

- **Motion to approve the retiring of policy 523 Policies Incorporated by Reference made by Molly Lee and seconded by Renson Anjere. *Motion passed unanimously.***
- **Motion to approve revised policy 603 Curriculum Development made by Molly Lee and seconded by Wes Whalberg. *Motion passed unanimously.***
- **Motion to approve revised policy 606 Textbooks and Instructional Materials as amended made by Molly Lee and seconded by Martine Walker. *Motion passed unanimously.***
- **Motion to approve of the November 15, 2021 Governance Committee meeting minutes made by Molly Lee and seconded by Renson Anjere. *Motion passed unanimously.***
- **Motion to approve the Gender Inclusion Policy made by Molly Lee and seconded by Martine Walker. *Motion tabled - see motion below.***
- **Motion to table the motion to approve the Gender Inclusion Policy made by Wes Whalberg and seconded by Janeen Raeen. *Ayes: 6 Nays: 3. Motion Prevails***
- **Motion to approve the November 15, 2021 Governance committee minutes made by Molly Lee and seconded by Janeen Raeen. *Motion passed unanimously***

h. Public Relations Committee - *presented by Lisa Barnidge - see November 4, 2021 PR Committee meeting minutes.*

- **Motion to approve the November 4, 2021 PR Committee meeting minutes made by Molly Lee and seconded by Martine Walker. *Motion passed unanimously.***
- **Motion to approve the October 12, 2021 PR Committee meeting minutes made by Janeen Raeen seconded by Kelly Ryan. *Motion passed unanimously.***
- **Motion to approve the September 21, 2021 PR Committee meeting minutes made by Janeen Raeen seconded by Molly Lee. *Motion passed unanimously.***

8. Upcoming Events:

- a. PTA meeting - December 16, 2021- 5:00 pm via zoom.

9. Next SHPA Board meeting January 6, 2022 at 6:00 pm at the BC Campus

10. Board Adjourned at 8:42 p.m. by Lisa Barnidge, Board Chair

Note: As Board Treasurer and Chief Financial Officer (CFO), Michael Meyer abstains from voting as governance practices and MN Charter School laws state that the CFO and chief administrator may only serve as ex-officio non-voting members of the board.

Executive Director's Report to the School Board

Date: Thursday, December 2nd, 2021

Mission

Seven Hills Preparatory Academy engages students in a rigorous Classical education, designed to prepare each one for strong citizenship and life-long learning.

Academics

- Convened the World's Best Workforce Advisory Council to review reporting and funding

Community Partnerships

- Attended the Great MN Schools networking event to share school challenges and strategies
- Appreciated the community volunteers who helped make our vaccine clinics such a success

Diversity and Inclusion

- Researched the demographics of our families as part of enrollment and engagement efforts
- Will communicate to families on our partnership with MnEEP following meetings this week

Facilities

- Awaiting proposals for the window replacement project at RC to collect and review
- Conducted insurance walkthroughs of both buildings and completed fire inspection at RC

Finance

- Allocating 40K in state testing grant funds toward test kits, vaccine clinics, and staff support
- Added an additional 29-passenger bus to transport students from outer suburb to school

School Culture

- Enjoyed a safe, joyful, and successful 15th anniversary open house as an LEA community
- Looking forward to planning safe and celebratory book fairs and winter activities

Staffing

- Added an additional short-term building substitute to help provide teacher coverage

Recommendations

- Approve the 2020-21 Combined Annual Report/World's Best Workforce Report

Enrollment

- LEA Enrollment as of December 1st = 1117 total K – 8 students with recent successful open house events

Richfield Campus Principal's Report to the School Board

Date: Thursday, December 2, 2021

Mission

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Academics

- Interims for the first quarter in grades K-5 were completed. Fifth grade and Eighth grade completed the Comprehensive Testing Program as part of a data analysis and tracking from fifth grade to eighth grade. Local high schools may use the information also for ninth grade planning.
- The FY 2022 Extended Time Summer School application has been submitted for summer school this past summer 2021.
- Elementary Open House for potential new families was held the week of November 15th. The Middle School Open House will be held December 8th.

Student Culture

- November VIPs at the Elementary and Middle School
- Celebrations Around the World and the Winter Celebration
- Mr. Pierce and the Theater students hosted a Variety Show on Friday, November 19th
- The basketball season for grades 5-8 will begin Monday, December 6th
- Middle School students will be attending Base Camp at Fort Snelling the week of December 6th

This report has been submitted by the Richfield Campus Principal, Carolyn Farrell

Bloomington Campus Principal's Report to the School Board

Date: Thursday, Dec 2nd, 2021

Mission: Seven Hills Preparatory Academy engages students in a rigorous Classical education, designed to prepare *each one* for strong citizenship and life-long learning.

ACADEMICS

- PLCs will be taking a look this week at upcoming Reading and Math assessments to chart course and make predictions on the learning over the next 4-6 weeks
- A couple staff will be attending PD on co-teaching as we look to continue to improve programs like EL that utilize co-teaching models

STAFFING

- Mr. Barret Schultz now has his license in place and has officially filled the long-term sub position in Music for Ms. Brame, who will return following the winter break.
- We have secured additional help in the lunchroom by hiring Ms. Michelle Janssen as a Lunchroom Assistant.
- We are still looking for sub coverage and our interviewing for a full time building sub position.

CULTURE

- Toys for Tots drive began this week. Items will be collected through Dec. 10th and brought to Kare 11 that evening with a small group.

Submitted by Brent Peterson, Bloomington Campus Principal